

LOTTERY AWARD: CONFIRMATION INSTRUCTIONS

Rogue National Wild and Scenic River, Noncommercial Permit

<u>Print out:</u>	Reservation of Award	from your Recreation.gov account
<u>Print and Fill out:</u>	Confirmation Sheet	from BLM site
	Reservation #	from Recreation.gov account
	LD- Launch date	
	PL- Party Leader	
	PS- Party size	
	\$10/ party member	Credit card or Check

Confirm and Pay:

- **Print Confirmation Sheet and Recreation.gov Reservation page, and include fee payment of \$10.00/per person in the party. Mail or Fax in both sheets and full payment.**
- Permit confirmation sheet and payment must be received by the BLM 10 days prior to [but not including] the Launch Date, e.g., LD: 6/12 = Confirmation Deadline: 6/02
If the confirmation sheet and payment are not received by the deadline, 3pm at Smullin Visitor Center at Rand, the reservation is void and the spaces will be reallocated without penalty.
*Postmark will not qualify for meeting confirmation deadline.
- You must confirm and pay for your Reservation of Award to use it.
- You may confirm and pay for the group size awarded or less, but not more.
Number of paid spaces will become the official party size, unpaid spaces will be reallocated.
- Fees are non-refundable and non-transferrable after confirmation and payment are received, though you may still cancel all or part of the Permit and release the spaces without penalty.
- The Party Leader (or Alternate Party Leader) is responsible for submitting the confirmation sheet and total fees; however, any party member is permitted to submit payment.

Reserved Permit Confirmation Fees

- \$10.00 per person fee is required at the time of confirmation of Reservation of Award.
- Payment is accepted by mail, fax, phone, or in person. **Payment will NOT be accepted by email.**
- Checks and credit cards accepted; cash is ONLY accepted in-person at Smullin Visitor Center.
- Make checks, cashier's checks, or money orders payable to: USDI-BLM.
- Foreign currency, checks, and other negotiable instruments not payable in \$USD are prohibited.

Cancellation Fee and Policy

- **No fees** are collected for cancellation of Reservation of Award.
- Fees collected for confirmed paid Permits are **non-refundable and non-transferrable**.

Send Confirmation Sheets and payment to:

By Mail: accepted year-round

Smullin Visitor Center at Rand
14335 Galice Road
Merlin, OR 97532

By Fax: accepted year-round

Smullin Visitor Center at Rand
541-479-3735 **Permits Office**
541-479-0535 FAX

By phone: During business hours only

Smullin Visitor Center at Rand
Office hours:
May 05 – Oct 15 7am – 3pm Daily
Phone hours:
May 05 – Oct 15 8am – 3pm Daily

If you have any problems accessing your account or managing your reservation for the lottery, contact Recreation.gov Customer Service at 1-888-448-1474.